

**RANDWICK ARCHERY CLUB**  
**COMMITTEE MEETING MINUTES**

Sunday 6 September 2025, 13.00 hrs Randwick Club

**Present:** Michele McGaughran (President), Amy Lewis (Field Captain), Scott Taylor-Beech, Neville Clark, Hamish Watt

**Apologies:** Matt Waight (Vice-president), Emma Collins (Treasurer), Anna Soo, Lesley Walls, Alex Collett

**Attending member:**

**Minutes taken by:** Michele McGaughran

**Start Time:** 13.03 Hrs

**Confirmation of previous minutes**

Committee meeting dated 3 August 2025

STB moved that the minutes are a true and correct record of the meeting. Seconded by NC. All in favour. No objections.

**Quorum** was noted as achieved for the meeting.

**Treasurer's  
report  
(EC)**

- \$XX in the main Randwick bank account
- \$XX in the RAC Go account (no debit card attached, used for Xero fees)
- \$XX in the RAC Go account (with debit card)
- \$XX in the long-term deposit account.
- Total cash holding is \$XX

Lease renewal has been signed.

EC provided adjustments to accounts to bring them into order. All in favour of moving adjustments be passed.

STB moved the treasurers report. Seconded by AL. All in favour, No objections.

**Coaching report  
(MM)**

MM to email coaches re beginner's courses. Waiting on AL updating the coach's distribution list.

Report moved by STB. Seconded by NC. All in favour. No objections. Carried.

<b>Youth report</b>	<p>Good attendance and scores continuing to improve.</p> <p>Report moved by MM. Seconded by AL. All in favour. No objections. Carried.</p>
<b>Memberships report</b>	<p>151 Members. One new member via range assessment last month. There will be an influx of renewals due in October.</p> <p>Report moved by MM. Seconded by AL. All in favour. No objections. Carried.</p>
<b>Field Captain's report (AJL)</b>	<p>Club champs postponed until 14 Sept due to bad weather. Fun shoot before AGM to be replaced by Club Champs.</p> <p>Registrations submitted for Walter Nash in November, two judges and DOS booked. Amy asked to hold 20 in Xmas/New Year period. All in favour.</p> <p>Report moved by HW. Seconded by STB. All in favour. No objections. Carried.</p>
<b>Progress on action items from previous meetings</b>	<ol style="list-style-type: none"> <li>1. <b>Club gear:</b> Previous committee approved loaning out gear for specific competitions only. Under 16 year olds to be signed for by parent. Must have been a member of the club for six months before gear can be lent out. Hiring agreement to indicate liable for the cost of damaged gear. Before and after check by the committee member who signs it out. Time frame of loan to be specified. Amy to design agreement and log book and send to committee to review prior to Emma printing and binding. Still in progress.</li> <li>2. <b>Sign for gate:</b> at final draft stage.</li> <li>3. <b>Wrap for DOS Box:</b> awaiting quote.</li> <li>4. <b>Website revamp:</b> In progress, Lesley to be given google logon to be able to update website. Photos still to be taken. MM waiting for nice day to take photos (and to remember her camera!). To ask if Gianni has any photos we can use.</li> <li>5. <b>Club shared morning tea:</b> Changed date to August as school holidays currently on and youth archers having lower turnout.</li> </ol>

	<p>To confirm date at next committee meeting. – Decided not to go ahead with this as getting into busy time of year.</p> <p><b>6. Drainage Container 2:</b> Water is pooling in front of container 2 due to heavy rain. EC to check with Crown if we are able to put in a “soak pit” when she goes back to them about the lease. EC waiting to hear back.</p> <p><b>7. Leak container 1:</b> GT advised that leak in container 1 still present. STB to fix. Waiting on good weather and time to do so.</p>	
<b>General Business</b>	<p><b>1. Bylaws</b></p> <ul style="list-style-type: none"> <li>Final version of bylaws sent to membership for feedback to be voted on at AGM.</li> </ul> <p><b>2. 2024 -02025 season trophies</b></p> <ul style="list-style-type: none"> <li>Due to low number of committee meeting, agreed to compile a short list of recipients to be sent to committee for voting on.</li> </ul>	<p><b>Initials</b> MW</p>
Meeting closure	13:52 hours	
Next Meeting	11 October 2025 at 1000 hrs at Randwick	