

RANDWICK ARCHERY CLUB
COMMITTEE MEETING MINUTES

Tuesday, 9 June 2026, Google Meets

Present: Michele McGaughran (President), Alex Gillie (Vice President), Amy Lewis (Field Captain), Neville Clark, Emma Collins (Treasurer), Allan Atkinson

Apologies: Anna Soo (Secretary), Alex Collett, Scott Taylor-Beech

Attending members:

Minutes taken by: Michele McGaughran

Start Time: 19.03Hrs

Confirmation of previous minutes

Committee meeting dated 5 May 2026

NC moved that the minutes are a true and correct record of the meeting. Seconded by AL. All in favour. No objections.

Quorum was noted as achieved for the meeting.

**Treasurer's report
(EC)**

- \$XX in the main Randwick bank account
- \$XX in the RAC Go account (no debit card attached, used for Xero fees)
- \$XX in the RAC Go account (with debit card)
- \$XX in the long-term deposit account.
- Total cash holding is \$XX as at 31 May 2026

Profit and Loss – refer attached

Treasurer's Report

This month's income of \$XX was made up of predominantly membership type payments (51% general membership and 22% indoor season membership). Tournament income was mainly for the WAA600 plus the payments for BBQ.

Expenditure in May totalled \$XX which leaves a net profit this month of -\$XX

The majority of repairs/maintenance costs was payment of soak pit works (\$XX) plus Nev repairing the container roof and repairing target butts (and fulling the lawn mower). More equipment was purchased which included bow stands, quivers and target faces. Some of the

	equipment purchased was requested by some youth archers which has already been allocated in the accounts. The general expense is payment for Morea Community Hall which has been booked for the AGM. AL moved the treasurers report. Seconded by AG. All in favour, No objections. Carried.
Coaching report (MM)	Robbie's coaching session went well. MM to do two range assessments shortly.
Memberships report	154 Members. Archived people with expired membership and 5 new members. Report moved by EC. Seconded by MM. All in favour. No objections. Carried.
Field Captain's report (AJL)	New quivers have arrived and been labelled. Existing quivers tidied up. Eight foldable bow stands have arrived. AL sorting out best way to store them. 11 sets of arrows to be built. To do in conjunction with Arrow making workshop (discussed later in minutes). RMT Sunday 14 June, 8-9 signed up so far. Booked and registered Sir Walter Nash tournament. Russell – DOS, Hanlee and Neville judging. Fee \$80 which should cover flights and accommodation for Hanlee. AL awaiting quote for a set of timing lights for RAC. Spending of \$4,500 plus shipping was approved at May meeting. Report moved by AG. Seconded by EC. All in favour. No objections. Carried.
Progress on action items from previous meetings	1. Sign for gate and wrap for DOS box: Expenditure approved at March meeting. Anna to arrange for DOS box to be collected for additional fee. 2. Leak container 1: Update: AG to ask container maintenance company for quote to fix the leaks. Awaiting quote.

	3. Development of beginners – STB raised having a RAC up and comers challenge similar to those held at other clubs to develop and maintain engagement. Such as a pin and ribbon system like WAA600. Committee in favour of idea. STB reviewing Mana AC's scheme. May update – To consider current World Archery program. 4. Stock take To complete a stocktake and update of assets register. AL to develop a quarterly maintenance schedule quarterly. Date reset to 26 July. 5. Permanent butts Agreed to have two butts at 30m. Committee all in favour of repairing current 2 x 30 m targets and use Jandal stacks for targets with closing door. NC to spearhead design. June update – MM requested that 70m target be retained as we were now using lower cost jandal stacks and from feedback received by members. 6. Additional container June update – AA to consolidate feedback on proposal (emailed to committee on 15 May 2026) (Mapping and fully priced out) and AA said he will send to committee by end of the week. To then send out to members for feedback on actioning or not. 7. Security system/Web cam Camera is installed and operational. Has a \$35 data plan in for the month, then will decide what size data plan we need based on how much we used. AG thanked STB for correcting camera direction. To have a generic log on for Key holders to view range conditions. EC raised having notices to tell members that a camera is operational at the range. MM to source three, one for outside the containers and one for inside container one and two. 8. Bathroom To install ventilation in the bathroom via a grill in door. Fantail have done a site inspection and recommended putting in two passive fans in the bathroom and a transfer grill on the door. They will also instal the camera outside. Awaiting quote to be received. 9. Bylaws and constitution March update – MM had forwarded section 4 proposed amendments to the committee. Not discussed as have not been read yet. Discussion by committee about amending the constitution so that bylaws can be amended by the committee without requiring SGM.
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	MM advised that this clause was there to provide checks and balances to committee. AG felt that the elected committee should be able to make changes without consulting members as they have been elected by the members. Alex noted that the constitution does not have a process for how to manage nominations received. This will need to be addressed when constitution next updated to reflect the end-to-end process. MM to draft material for SGM before AGM. June update - AL suggested that we have a separate meeting to go through bylaws. Agreed to 6.30pm Monday 22 June. MM to email through bylaws and constitution prior to meeting. 10. Windsocks and flag pole AL has purchased two world archery windsocks. Still to purchase a flag pole to put by RAC sign. AL identified that Flag Makers on Waione St is the best place to go. AL to send AG details and AG will pop in and have a chat with them. 11. Notice board in container 1 EC has obtained one from her work. Coordinating with STB to transport to club. 12. Arrow building workshop AL has spoken to Steve Harding re running an arrow building workshop. They will coordinate dates. Likely held at Northland Community Centre. 13. AGM Date set for 1 pm, Sunday 20th September. Fun shoot to be held in advance. To hold club champs prior a few months earlier. MM booked venue. AS to email save the date to the members. 14. Vice President AS to email membership re AG being appointed VP. 15. Old BBQ AG suggested we hold a silent auction for the old BBQ. Committee approved this at last meeting. AL was to add to next email to members. AG will now do.	
General Business	1. Timing lights ANZ timing lights held at RAC need to be repaired. Lights currently with STB. STB to courier to ANZ for repair.	Initials STB
Meeting closure	19.59 hours	

Next Meeting	7.00pm, 9 th June 2026 via Google meets.
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Agenda for committee meetings

Meeting opened

Confirmation of those present and apologies

Confirmation of previous minutes

Quorum

Treasurer's Report

Coaching Report

Membership report

Field Captain's report

Progress on action items from previous meeting

General business

Meeting Closed

Date for next meeting