

**RANDWICK ARCHERY CLUB**  
**COMMITTEE MEETING MINUTES**

Sunday 20 July 2025, 11:30 hrs Randwick Club

**Present:** Michele McGaughran (President), Matt Waight (Vice-president), Amy Lewis (Field Captain), Emma Collins (Treasurer), Anna Soo, Scott Taylor-Beech, Neville Clark, Hamish Watt

**Apologies:** Lesley Walls, Alex Collett

**Attending member:**

**Minutes taken by:** Michele McGaughran

**Start Time:** 1130 Hrs

<p><b>1. Confirmation of previous minutes</b></p> <p>Committee meeting dated 29 June 2025</p> <p>MW moved that the minutes are a true and correct record of the meeting. Seconded by AL. All in favour. No objections.</p>	
<p><b>2. Quorum</b> was noted as achieved for the meeting.</p>	
<p><b>3. Treasurer's report (EC)</b></p>	<ul style="list-style-type: none"><li>• \$XX in the main Randwick bank account</li><li>• \$XX in the RAC Go account (no debit card attached, used for Xero fees)</li><li>• \$XX in the RAC Go account (with debit card)</li><li>• \$XX in the long-term deposit account.</li><li>• Total cash holding is \$XX</li></ul> <p><b>Profit &amp; Loss - June so far and May update</b></p> <p>Income of \$580 this month, mainly made up of membership and indoor fees. Rent paid this month. Total operating expenses this month were just over \$768 which made for a net loss of \$188.</p> <p>ANZ membership invoice will be due next month.</p> <p>EC's manager, a chartered accountant will review the accounts to check on track.</p> <p>AL moved the treasurers report. Seconded by MW.</p> <p>All in favour, No objections.</p>

<b>4. Coaching report (MM)</b>	Quiet month with bad weather, nothing to report.
<b>5. Youth report</b>	No report tabled.
<b>6. Memberships report (AJL)</b>	<p>149 Members Typical winter slow down on membership.</p> <p>MM has done a few range assessments this month.</p> <p>Report moved by HW. Seconded by STB.</p> <p>All in favour. No objections. Carried.</p>
<b>7. Field Captain's report (AJL)</b>	<ul style="list-style-type: none"> <li>• WAA Cup Round 3 – hosted by RAC 19 July. Well attended. STB got in practice as judge at shoot.</li> <li>• Good numbers for indoors.</li> <li>• WAA indoor champs 2/28 July. Good numbers from RAC entered.</li> </ul> <p>Report moved by MM. Seconded by EC.</p> <p>All in favour. No objections. Carried.</p>
<b>8. Progress on action items from previous meetings</b>	<ol style="list-style-type: none"> <li>1. <b>Club gear:</b> Previous committee approved loaning out gear for specific competitions only. Under 16 year olds to be signed for by parent. Must have been a member of the club for six months before gear can be lent out. Hiring agreement to indicate liable for the cost of damaged gear. Before and after check by the committee member who signs it out. Time frame of loan to be specified. Amy to design agreement and log book and send to committee to review prior to Emma printing and binding. Still in progress.</li> <li>2. <b>Sign for gate:</b> at final draft stage.</li> <li>3. <b>Wrap for DOS Box:</b> awaiting quote.</li> <li>4. <b>Website revamp:</b> In progress, Lesley to be given google logon to be able to update website. Photos still to be taken. MM waiting for nice day to take photos (and to remember her camera!).</li> </ol>

	<p>5. <b>Club shared morning tea:</b> Changed date to August as school holidays currently on and youth archers having lower turnout. To confirm date at next committee meeting.</p> <p>6. <b>Club Champs:</b> To be held 6 September 2025. Burton to be shot. Agree not to register tournament to remove formality of a registered tournament from putting people off joining. BBQ afterwards.</p> <p>7. <b>Drainage Container 2:</b> Water is pooling in front of container 2 due to heavy rain. EC to check with Crown if we are able to put in a “soak pit” when she goes back to them about the lease. EC waiting to hear back.</p> <p>8. <b>Printer</b> Lesley had been able to get printer going, but not everyone is able to get it to work for them. Decision made to replace printer as previously discussed.</p> <p>9. <b>Leak container 2:</b> GT advised that leak in container 2 still present. STB to fix. Waiting on good weather and time to do so.</p>	
9. <b>General Business</b>	<p>1. <b>Constitution:</b></p> <ul style="list-style-type: none"> <li>• MW consolidated and presented feedback from members.</li> <li>• Discussed and amended constitution in conjunction with feedback.</li> <li>• Age of members to be decided on by vote at SGM as no decision made today.</li> <li>• To send a rational document out with final version of constitution prior to SGM to clarify committees’ decision making if any controversial components arise.</li> </ul>	<p><b>Initials</b> MW</p>

	<b>2. Bylaws</b>  Committee to review draft bylaws and email feedback to MW by 31 July to allow time for feedback to be consolidated.	
9. Meeting closure	1245 hours	
10.Next Meeting	3 August 2025 at 1130 hrs at Randwick	

### **Randwick Archery Club Committee Meeting Agenda**

Meeting date: 3 August 2025, 1130 Hrs at Randwick

#### Agenda Items:

- Apologies
- Quorum
- Confirmation of Minutes of Meeting Dated 27 April 2025
- Action Items from previous meeting/s
- Treasurer
- Membership
- Field Captain
- Coaching
- Equipment
- Containers and Working Bees
- General Business

Close of Meeting: