

MINUTES OF RANDWICK ARCHERY CLUB COMMITTEE

Held on 20 October 2021 at 69 Waione St

OPENING OF MEETING

The meeting opened at 1907 Hrs, minutes taken by EM

PRESENT

Eddie Hawkins (EH), Allan Atkinson(AA), Amy Fowler (AF), Bruce Byron (BB), Peter Rowe (PR), David Velleman (DV), Elizabeth McKee (EM), Leonie Hunter-Smith (LHS)

In Attendance

Nil

APOLOGIES

Luke Christie (LC)

ESTABLISHING A QUORUM (2 Officers and 2 Committee Members)

A quorum was established.

PREVIOUS MINUTES

Motion to accept minutes of the committee meeting held on 29 September 2021. Moved by EH, seconded by PR, motion passed.

ACTION ITEMS FROM PREVIOUS MINUTES

- Club Uniform – details for supplier, Muzzy, need to be updated on the website.
Action ongoing (AF)
- Power options for containers. Addressed by EH
 - Prices received need work on containers to house.
 - Considering 10 or 20ft container for generator and mower
Action ongoing (EH)
- PE to determine the process / rights the club has for having a building.
 - AA in touch with landlord. Options being investigated
Action ongoing (AA)

REPORTS

TREASURERS REPORT

All read. DV advised we have had some bigger expenses and depreciation to consider.

Range & Targets (PR)

Last 6 targets will be pulled down for galvanising after the 1st beginner courses are done.

UltraFoam contacted to enquire about new mats for target fronts. Looking at other options, Ali Barber possible.

Started up and comers challenge, not big uptake yet. Whiteboard and info sheet in container. Labour Day shoot – 16 pax signed up, more likely to come. Postal shoot 6-8 pax per week for this. Eddie commented that non-postal shooters are not turning up. Club night is advised on FB page, but it has been quiet. Too cold and windy! Allan noted that the range is looking amazing.

Shooting (EH)

Nothing to report. We now have a couple of 600 shoots on the WAA calendar. A few enquiries from Mana members to join.

Club and Membership (AF)

Robbie has beginners course currently in progress. On track for November dates. Amy to email out for next course shortly. 6 people already on list to go ahead. Robbie will do another course in November – no date confirmed as yet. Age groups for Robbie's course. Confirmed Robbie will take a 15 year old.

Beginner's certificates – template sent to Eddie. Action – EH to get them printed (500). Amy to buy fancy pen for certificates.

SportyNZ doesn't do emails, we will still use our Google ones. Need to change domain name. Amy still trying to sort out the old emails so we don't miss any emails coming to the club. Please advise Amy if any issues with emails – she will fix them.

Code of Conduct– now on membership form.

Keyholders – list and roster email has been sent out.

Club calendar (AF) – Action Amy will load this when she has chance

Actions (AF)

Equipment(EH)

More finger tabs and arm guards have been purchased and arrived. Spare parts are in the tool box.

A list of bows and sizes have been sent to PR who will advise committee.

Action point PR

Containers & Working Bees (AA)

Proposed working bee 14th November. 11-3pm with bbq lunch.

Jobs to do:

- remove rubbish behind containers.
- Range needs good trim again.
- Dip by the 90m mark
- Cut down two big gorse bushes, replace with smaller bushes from bank.
- Taylor to do some more welding in Container 1 – patches only.
- Fix container doors.
- Mowing strip around seats, concrete pad in front of container.
- Shooting line needs repainting. Dave suggested a 50-100mm cut in the concrete to maintain the line and run paint down it. (It is a difficult job to paint the line). Or we could use a professional road-marker. **Action – Eddie to look into court marking options.**

Coaching (AA)

AA has spoken to Anna and Robbie – Sunday coaching will continue. Robbie is doing as much as he can with beginner and private courses, he is not keen to help on Sundays. Anna is keen to remain as a coach. Scott Barnes, Karl Hobman and Peter Rowe, Neville Clarke – Allan has been in contact with all.

General Business

1. BB – lock on container 1 – not locking. **Action: BB/PR** to take padlock and key to Beveridges to fix lock.
2. EH – AF to remove Eddie from Presidents emails **Action AF**
3. EM – mailing address for Bernie; [REDACTED]
4. Miscellaneous stuff – how do we manage these little things. Wipes toilet rolls, bin etc **Action – EM to buy and be reimbursed.**
5. Police Vetting (EM) – updated committee on Police Vetting and current status of applications, committee complete. Coaches (x10) under way. Discussed renewal of vetting. Legislation -3yrs per Vulnerable Children's Act. Concerns re workload to do this yearly. **Action (EM) – 3 yearly vetting**

6. Security of data – do we need to keep the documents sent to us? Action - Elizabeth to check with Police Vetting . How do we completely get rid of the data? We are vulnerable to a virus attack. Encrypted folder? Action – Elizabeth to talk to Amy
7. LHS – rosters. Can we have them posted in the containers and people sign they have arrived. And also to indicate if they pass the duty on to someone else. Alternative Keyholder needs to agree to stay until duty finished. **Action – AF is working on a secure site for this and to print off list for containers.**
8. DV – Membership – emailed to 49 people with forms. 14 people responded. 3 paid. System with Xero and Sporty is going well. Discussion on timing of membership renewal. EH gave history of why change to individual anniversary join date, as opposed to yearly charging. Dave advised we have lost information regarding our membership (a bit of a mess!)
Action (DV) to speak to WAA re WAA fees, advise we will be paying \$10 per member.
Motion – Dave moves that we return to a 1 Oct sub year and our subs reduce to half after the 1st of February each year. The family discount will reduce to \$15 for the second half of the year.
 Full subs to 31 January \$160. From 1st February – Half subs \$80
Proposed: Moved Dave Seconded Leonie In favour – motion carried
9. DV – Archery NZ information :
 Strategy document added to ANZ website in last few day – please review and feedback to DV. Novice and development classes – info coming out shortly, sub discussions for this are underway. More info to come. Document to come out from ANZ re membership constitutional reform. Archery NZ, AGM – online 29th November 2021. National Champs – proposed for April 2022 – St Peter’s College, Cambridge
10. LHS to send Constitution to AF to put on website. Rules still need some work. AF will add a gallery of photo to the website. **Action LHS/AF**
11. First Aid Certified members to be identified and list at club – **Action AF to complete**
12. **PR** – will email all members and get a bulk order for t-shirts.
13. **AA** - 600 on 4th December. Neville has proposed to run a coaching session on 5th December at Randwick. Neville wants people who want to be prospective or current coaches to come along, and to encourage future keen archers. Will be Nero coaches but not under the WAA banner.
Action – AA to confirm details with Neville, mound fees \$10 for non-members. Confirm short or long range to be used. After 11am.
14. Anna – has spoken to AA re bringing a group to the range during the week. 10 people, \$30 per person. Time and date to be confirmed. Have a go type session. **Action** – AA to contact Anna, complete before 5pm.

Next meeting will be 17 November 2021 at 69 Waione Street, meeting closed at 2102Hrs.

Randwick Archery Club Committee Meeting Agenda

Meeting date: 17 November 2021, 1900 Hrs at 69 Waione Street

Agenda Items:

- 1. Apologies**
- 2. Minutes of Meeting Dated 20 October 2021**
- 3. Action Items from previous meeting/s**
4. Reports
 - a. Treasurer (DV)
 - b. Range and Targets (PR)
 - c. Shooting (EH)
 - d. Club (AF)
 - e. Members (AF)
 - f. Equipment (EH)
 - g. Containers and Working Bees (PR)
 - h. Coaching (AA)
5. General Business
 - Christmas Shoot
 - Other general:
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Close of Meeting: